2027 UNITY COLLEGE MUSIC IMMERSION
INSTRUMENT LOAN AGREEMENT

1. **Loan of Instrument**

a) The instrument remains the property of Unity College.

b) The instrument hire will be loaned for the full academic year unless there is a breach of terms and conditions, on which the agreement may be terminated by Unity College, and instrument returned immediately.

c) The Parent/Guardian agrees to the costs associated with damage repair, lost, stolen or non-return of instruments identified in the Loan Agreement Exclusions Schedule listed.

2. **Use, operation, and maintenance**

a) The instrument is for the sole use of the student specified in this agreement and is not to be used by another person.

b) The Parent/Guardian and student are responsible for the care and proper use of the instrument.

c) The Parent/Guardian and student must not attempt repairs or adjustments to the instrument. Any repairs or adjustments must be brought to the attention of the instrumental music teacher and/or Unity College immediately.

Costs Excluded from Instrument Loan Agreement

Unity College provides insurance cover for all Musical Instruments whilst the instruments are stored and securely located on the premises. The insurance policy **does not cover** instruments loaned to students that are stored/located outside of the College premises. For this reason, Unity College provides assurance to families, that any costs associated with repairs or replacement of musical instruments are treated fairly and individually assessed in each instance. Incidents must be reported immediately to the Instrumental Music Co-Ordinator and/or the College.

Unity College agrees to subsidise most costs associated with damage/lost or stolen instruments on and offsite but requires the family to pay a small excess towards any repair or replacement. These costs are listed in the Loan Agreement Exclusions Schedule listed below. In extreme circumstances however, the family may be required to cover the total costs of repair or replacement.

Notification of Damage

Any damage, whether intentional or accidental must be reported immediately to the Instrumental Music Co-Ordinator and/or Unity College. A report will be generated and kept on file at Unity College for assessment and reference. Parents/Guardians will be notified of costs incurred within a reasonable time frame. Upon notification, family school fee accounts will be charged the excess listed in the Loan Agreement Exclusions Schedule, under damage repair, for the costs associated with the repair or replacement. If an instrument has been damaged beyond repair, parents/guardians will be charged for the cost of replacing the instrument.

Lost/stolen or unreturned instruments

Instruments that have been lost, stolen or not returned, must be reported immediately to the Instrumental Music Co-Ordinator and/or Unity College. If the instrument has been stolen from home, the incident must be reported to Police and details of the Police report must be provided to the Instrumental Music Co-Ordinator and/or Unity College. Parents/Guardians will be notified of costs incurred within a reasonable time frame. Upon notification, family school fees accounts will be charged the excess listed in the Loan Agreement Exclusions Schedule, under Lost/Stolen/unreturned instruments, for the costs associated with the replacement.

Loan Agreement Exclusions Schedule 2027

Exclusion	First Incident	Second Incident	Third or more Incident
Reeds, replacement strings or incidental costs relating to operating the instrument	College to cover costs	At cost to student	At cost to student
Damage Repair	Cost of repair **Maximum $250**	Cost of repair **Maximum $500**	**Total cost of repair**
Damaged beyond repair/Lost/Stolen/Non-returned	**TOTAL COST OF REPLACEMENT up to $1500**		